# WHO Healthy Cities Recognition: nomination form

**Title Page**

* 1. **Award category**
	2. **City and Country name**

* 1. **Full title of the initiative**

* 1. **Contact details**
	2. Responsible person submitting the proposal

Please provide contact details (name, title, affiliation, email, address, telephone)

* 1. Additional contact person

Please provide contact details (name, title, affiliation, email, address, telephone)

**\*[Note: Please keep to the word limits as that will be taken into account in the scoring process.]**

1. **Executive Summary (300 words)**

Please describe the intervention, who is the target population, what was done (strategies or activities), what and how were the challenges raised by COVID-19 address, and the achievements.

1. **Background (350 words)**
	1. Please describe why this project or intervention was proposed. Please describe the results from COVID-19 epidemiological data and risk assessments, surveys, situation analysis, interviews, focus groups, needs assessment or consultation conducted to identify the problem/need being addressed

* 1. Please describe the problem being addressed and how COVID-19 exacerbated or affected the issue.

* 1. Please describe other existing programmes, challenges and impact.

* 1. Please describe the social and cultural context in relation to the problem, especially in communities most vulnerable to COVID-19.

1. **Objectives**

Please specify the proposed objectives (i.e. the anticipated outcome) and the period/timeline of the project.

1. **Planning structure (Maximum 1 page)**

Please describe the core planning team; the settings where the project was carried out; the target population; and the activities, tasks, milestones, timeline, COVID-19 related risks, budget and source of funding.

1. **Multi-stakeholder collaboration (300 words)**
	1. **Community participation**: Please describe how the collaboration with community members including the target population, took place in the planning, implementation and/or evaluation phase of the initiative.

* 1. **Other stakeholders (e.g. other government agencies, NGOs, private sector)**: Please describe how the collaboration with other sectors took place in the planning, implementation and/or evaluation phase of the initiative. Please also describe whether resources were shared (i.e. financial or technical).

1. **Gender and Equity (200 words)**

Please provide evidence of how a “gender and equity lens’ was applied in the program. Describe how gender and the needs of marginalized and/or vulnerable groups, were taken into account in the planning, implementation and evaluation of the program, especially those disproportionately impacted by COVID-19.

1. **Replicability or Scalability (300 words)**
Please describe how the programme (activities, expertise and resources) can be scaled up and be applied and adapted to other settings or sites similarly impacted by COVID-19.

1. **Effectiveness or impact assessment (350 words)**
	1. Please provide evidence of programme achievements in relation to proposed objectives (e.g. reduction in COVID-19 transmission, strengthened community quarantine systems, improvement in health outcomes,). Please provide supporting documents where available.

* 1. Please describe how evaluation, surveys, data, COVID-19 information systems or monitoring were utilized to assess progress and outcomes.

1. **Measures for sustainability in building back better (300 words)**
	1. Please describe how the programme is or will be sustained even beyond COVID-19. For example, through city ordinance, city government commitment, community ownership, regular budget allocation, etc.